



# ORGANIZATION OF AMERICAN STATES

INTER-AMERICAN DRUG ABUSE CONTROL COMMISSION

cicad

**Matrix for Evaluation of Chemical Control  
Legislation, Systems and Procedures**

### Matrix for Evaluation of Chemical Control Legislation, Systems and Procedures

Elements	Current Situation	Problems	Proposed Approach
<b>General</b>			
Designation of Competent Authority			
Responsibilities of Competent Authority			
Other agencies involved			
<i>Law Enforcement (Which? Must be identified.)</i>			
<i>Chemist.</i>			
<i>Prosecutor.</i>			
<i>Regulatory (Which? Must be identified.)</i>			
<i>Fire Department (Hazardous Materials - handling and disposal)</i>			
<i>Legislature</i>			
<b>Licensing</b>			
Responsibility for licencing process			
Elements of the licensing process			
Application process			
Minimum requirements, qualifications or conditions for licensing			
Criteria for assessment of applications			
Duration of license (one year, multiple years, indefinite etc)			
Conditions for license withdrawl, revocation, suspension or limitations			
Regulatory/administrative violations			
<i>Regulatory Inspections (Scope, frequency, etc.)</i>			
Nature of sanctions (administrative, criminal or other)			
Responsibility for assessing sanctions			

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Elements	Current Situation	Problems	Proposed Approach
Process for investigating violations and assessing sanctions			
Appeal process ( <i>Administrative and/or judicial?</i> )			
National registry of licensed companies			
Responsibility for registry			
Nature of information maintained in registry			
Requirements, responsibilities and process to update the information			
Access to registry and for what purpose			
<b>Permits</b>			
<i>How to obtain?</i>			
<i>How Long are they good for?</i>			
<i>Necessary requirements for permits.</i>			
<i>Who issues them?</i>			
<b>Licensed companies</b>			
<i>How to become a licensed company.</i>			
<i>Requirements.</i>			
<i>How can licenses be lost/revoked?</i>			
<b>Records and reports</b>			
<i>Who keeps them?</i>			
<i>How long are they kept?</i>			
<i>What information must appear?</i>			
<b>Inspections and Investigations</b>			
<i>When and how are investigations conducted?</i>			

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<b>Elements</b>	<b>Current Situation</b>	<b>Problems</b>	<b>Proposed Approach</b>
<i>Who conducts the investigations?</i>			
<b>Security</b>			
<i>Physical Security Requirements?</i>			
<i>Alarm Systems Requirements?</i>			
<i>Personnel Security Requirements?</i>			
<b>Transportation</b>			
<i>Do shipments meet requirements of dangerous goods regulations?</i>			
<i>Who authorizes shipment?</i>			
<b>Infractions</b>			
<i>What constitutes an infraction?</i>			
<i>How are infractions categorized and/or penalized?</i>			
<b>Sanctions</b>			
<i>What are the sanctions?</i>			
<b>Mechanisms for information exchange and cooperation</b>			
<i>How often?</i>			
<i>Formal?</i>			
<i>Informal?</i>			
<b>Training</b>			
<i>How and by whom are investigators trained?</i>			
<i>Are there provisions to inform/train the Chemical Industry and by whom?</i>			

**Matrix for Evaluation of Chemical Control Legislation, Systems and Procedures**

<b>Elements</b>	<b>Current Situation</b>	<b>Problems</b>	<b>Proposed Approach</b>
<i>What are the provisions for Conferences &amp; Seminars?</i>			