



# ORGANIZATION OF AMERICAN STATES

INTER-AMERICAN DRUG ABUSE CONTROL COMMISSION

*cicad*

**PRE-EXPORT NOTIFICATION BULLETIN**

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The use of pre-export notifications for transactions involving trade in chemical substances is an effective way to minimize the diversion of these substances. The effective implementation of this process requires the cooperation of both exporting and importing countries.

CICAD member states are encouraged to:

1. improve their pre-export notification (PEN) procedures.
2. adhere to the format established by the INCB and provide as much information as possible to help identify the transaction.
3. keep up-to-date the CICAD and INCB information on competent authorities authorized to receive and/or reply to pre-export notifications and to transmit this information to their technical operations areas (focal points)
4. respond as quickly as possible to pre-export notifications.

The basic elements of the pre-export notification mechanism should include:

- application to competent authority for an export authorization by the exporting company
- evaluation of application by the competent authority.
- transmittal of pre-export notification to competent authority in importing country (with sufficient time for review and reply prior to shipping)
- acknowledgement or notice of receipt of pre-export notification.
- evaluation of pre-export notification by competent authority of country of destination.
- reply to pre-export notification.
  - a. If response is affirmative, export process continues.
  - b. If response is negative, product's country of origin is advised and given the appropriate explanation.
- countries of origin may consider the lack of a response within a predetermined length of time defined by the destination country as a positive response to the PEN.