



# ORGANIZATION OF AMERICAN STATES

INTER-AMERICAN DRUG ABUSE CONTROL COMMISSION

cicad

## MULTILATERAL EVALUATION MECHANISM

PROPOSED OUTLINE FOR THE  
INTRODUCTORY DOCUMENT

**(draft)**

## **Proposed outline for Mandatory Introductory Document**

The introductory document to the Multilateral Evaluation Mechanism (MEM) questionnaire provides National Coordinating Entities (NCEs) with the opportunity to briefly describe their country's drug problem. It should be concise and address both the achievements made by the country as well as the difficulties it faces in addressing the problem.

The purpose of the mandatory introductory document is to provide the Governmental Expert Group (GEG) with the necessary understanding of the national situation in confronting the drug problem so as to draft accurate National Reports and to assign useful recommendations. It is therefore advisable that countries provide information that best contextualizes efforts within the appropriate reporting period.

In order to ensure that GEG Experts are provided with the most relevant information, it is recommended that countries adhere to the following outline in the development of the mandatory introductory document.

### **MEM Introductory Document : Suggested Outline** ***(recommended total length: maximum of 8 pages)***

#### **I. Introduction:**

The short introduction to the document should:

- Include a published map of the country;
- Provide a snapshot of the geographical, economical, social situation in the country;
- Give a general description of the country's political system; and
- Give a brief history of the drug problem and any particular challenges or threats to the national drug strategy (the rest of the document should focus on the reporting period)

#### **II. General Description of the Country's Drug Problem<sup>1</sup>:**

This chapter should describe the priorities, challenges and any threats faced by the country in its fight against drugs, within the following suggested sub-sections:

- National Anti-Drug Plan and National Commission
- Demand Reduction
- Supply Reduction
- Control Measures

#### **III. Conclusion:**

The conclusion should provide an overview of the country's approach to anti-drug efforts. Countries should indicate the specific areas that have received more attention and those that have been prioritized during the evaluation period.

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<sup>1</sup> The country could also publish a list of relevant websites that contain additional information about the country's drug situation.

If the country has encountered any significant obstacles or problems that have affected the progress of its anti-drug efforts, these should be mentioned in the conclusion.

Countries should also use the conclusion to provide the GEG with any information not contained in the MEM questionnaire, which it deems useful to better understand the country's overall fight against illicit drugs.