

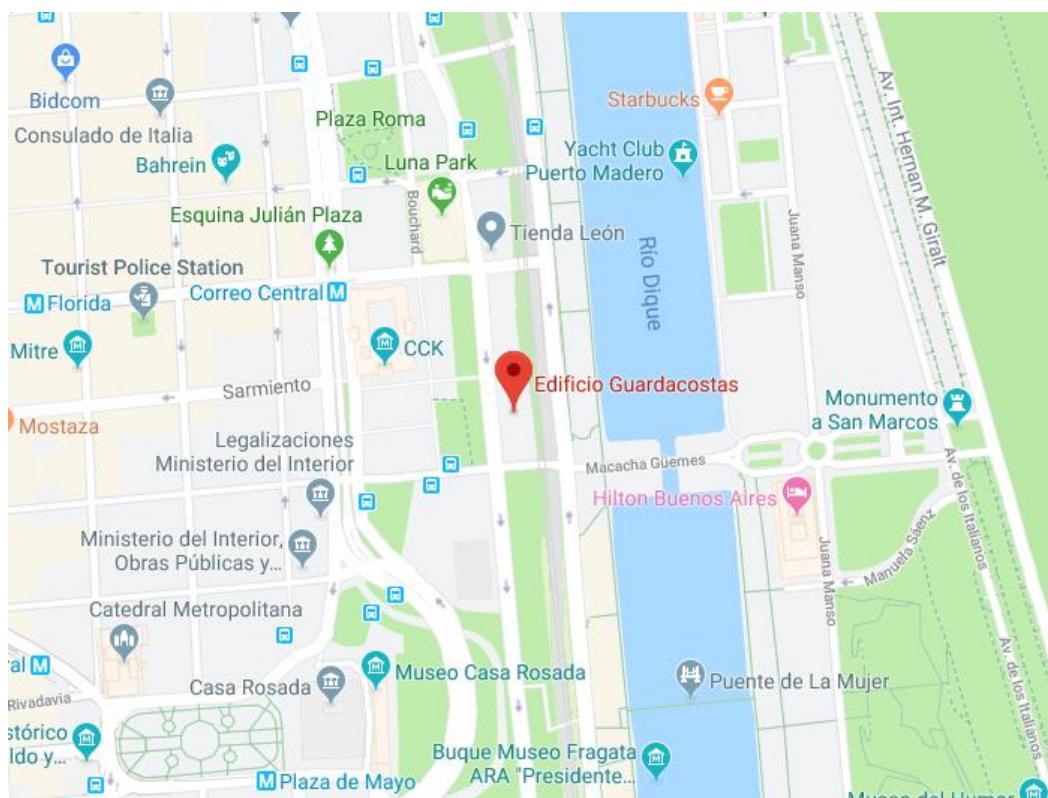
**GROUP OF EXPERTS ON CHEMICAL SUBSTANCES AND PHARMACEUTICAL PRODUCTS**  
August 13-15, 2019  
Buenos Aires, Argentina

CICAD/SRU/GoE/  
MAR/INF.1/19  
July 24, 2019  
Original: Spanish

## INFORMATION BULLETIN

### 1. VENUE AND DATES:

The meeting of the **Group of Experts on Chemical Substances and Pharmaceutical Products** will take place in Buenos Aires, Argentina, from 13-15 August 2019. Sessions will be held at the [Edificio Guardacostas](#), Av. Eduardo Madero 235, Mantilla Room, 2° floor, C1106ACC, Buenos Aires, Argentina.



### 2. MEETING COORDINATION:

**Juliana Peralta**  
Supply Reduction Unit  
Executive Secretary CICAD  
Tel: +1 (202) 370-4746  
Email: [jperalta@oas.org](mailto:jperalta@oas.org)

**Mariana Dambolena**  
Supply Reduction Unit  
Executive Secretary CICAD  
Tel: +1 (202) 370-9895  
Email: [mdambolena@oas.org](mailto:mdambolena@oas.org)

**Coordination of the organizing committee in Argentina:**

**Deborah Maestre**

Ministerio de Seguridad de la Nación

Tel: +54(011)5278-9800 interno 7015

Email: [deborah.maestre@minseg.gob.ar](mailto:deborah.maestre@minseg.gob.ar) // [ssln@minseg.gob.ar](mailto:ssln@minseg.gob.ar)

**3. CODE OF CONDUCT:**

The Secretariat for Multidimensional Security (SMS) of the Organization of American States (OAS) aspires to create a working environment in which participants can share their opinions and perspectives, and fully participate in activities without fear of reprisal, intimidation or harassment. As a result, SMS expects all participants in its activities to be respectful of others and has developed the attached code of conduct. In the event of non-compliance with these rules, kindly note that SMS reserves the right to remove any participant from current or future SMS activities. (Annex I)

**4. PARTICIPANTS REGISTRATION:**

Participants may register by completing the Registration Form attached (Annex II) and send it to [MDambolena@oas.org](mailto:MDambolena@oas.org) and [ssln@minseg.gob.ar](mailto:ssln@minseg.gob.ar) **before Friday, August 9, 2019**. Participants will receive their credentials at the accreditation desk to be located outside the Mantilla Room, Edificio Guardacostas, 2<sup>nd</sup> floor, on August 13, from 8:30 am prior to the start of the meeting.

**5. WORKING LANGUAGES AND DOCUMENTS:**

Simultaneous interpretation in English and Spanish will be provided. All documentation distributed at the meeting will be in those languages. The OAS follows an eco-friendly printing policy which will limit the printing of documents. Therefore, participants are encouraged to download the meeting documents through the following link:

[http://www.cicad.oas.org/Main/AboutCICAD/Activities\\_eng.asp?IE=AR022B](http://www.cicad.oas.org/Main/AboutCICAD/Activities_eng.asp?IE=AR022B)

**6. EXPENDITURES:**

Each participant will cover all their expenses related to their participation at the meeting.

## 7. ACCOMMODATION:

Below is a list of recommended hotels for participants. Please note hotel expenses are to be covered by each participant.

**[Hotel NH Collection Buenos Aires Jousten](#)**

Address: Av. Corrientes 280, CABA

Tel.: 011 4321-6750

**[Hilton Buenos Aires](#)**

Address: Macacha Guemes 351, CABA

Tel.: 011 4891-0000

**[Esplendor by Wyndham Buenos Aires](#)**

Address: San Martín 780, CABA

Tel.: 011 5217-5799

**[Amerian Buenos Aires Park Hotel](#)**

Address: Reconquista 699, CABA

Tel.: 011 5171-6500

**[Claridge Hotel](#)**

Address: Tucumán 535, CABA

Tel.: 011 4319-8000

## 8. REQUIREMENTS TO ENTER THE COUNTRY:

Participants will be responsible for meeting all entry requirements and making sure their documents (passport and visa, if applicable) are valid. Please note passports must have a minimum validity of six months.

Information on all Argentine diplomatic and consular representations abroad available at: <https://cancilleria.gob.ar/en/representaciones>

## 9. DISTANCE FROM THE AIRPORT TO DOWNTOWN:

The distance from the Ministro Pistarini International Airport (<https://www.aa2000.com.ar/ezeiza>) to the recommended hotels is approximately thirty-five (35) kilometers while the distance from the Jorge Newbery Airport (<https://www.aa2000.com.ar/aeroparque>) is seven (7) kilometers.

It is recommended to use the official taxi/*remis* services at the airport:

<https://www.aa2000.com.ar/ezeiza/Transporte>  
<https://www.aa2000.com.ar/aeroparque/Transporte>

## 10. MEDICAL CARE

Delegates are recommended to have medical insurance with international coverage.

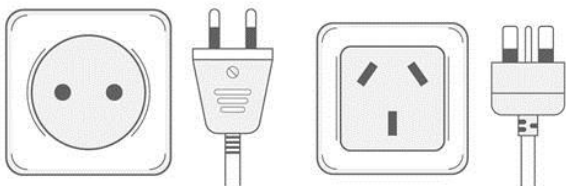
## 11. LOCAL CURRENCY

The national currency is the Argentine peso. Foreign currency can be exchanged for national currency in authorized offices. The most frequently used credit cards are American Express, VISA, Diners and Master Card.

## 12. ELECTRICAL CURRENT

The electrical current is 220 volts.

For Argentina there are two associated plug types, types C and I.



## ANNEX I: CODE OF CONDUCT

### In support of a harassment-free workplace:

#### Rules for participation in activities organized by the Secretariat for Multidimensional Security

The Secretariat for Multidimensional Security (SMS) aspires to create a working environment in which participants can share their opinions and perspectives, and fully participate in activities without fear of reprisal, intimidation or harassment. As a result, SMS expects all participants in its activities to be respectful of others and to adhere to the following rules:

- **Respect and Dignity.** SMS, in compliance with GS/OAS policies, strives for a positive professional work environment in which every participant is treated with respect and dignity. Therefore, all participants must respect personal space and common courtesy for personal interaction; refrain from making exclusionary comments, even in jest; and not address others aggressively or in a demeaning manner.
- **Harassment free environment.** All participants have the right to a harassment-free and respectful environment. Harassment is any form of unwanted and unwelcome behavior, which may range from mildly unpleasant remarks to physical violence. Harassment, regardless of its manifestation, is hurtful and interferes with another person's experience and participation in SMS activities. The SMS and the GS/OAS have a zero tolerance policy for harassment or any other type of unlawful discrimination.
- **Be considerate of other participants' ability to contribute to the activity,** including use of allocated time. Everyone should have an opportunity to be heard. In group sessions, please keep comments succinct so as to allow maximum engagement by all. Do not interrupt others on the basis of disagreement; hold such comment until they have finished speaking.

These rules apply to all types of activities, including social events, and are aligned with Executive Order No. 15-02, "Policy and Conflict Resolution System for Prevention and Elimination of All Forms of Workplace Harassment," a copy of which is available for your information at <http://www.oas.org/legal/english/gensec/EXOR1502.htm>.

Promptly report any behavior that makes you or others feel uncomfortable to Adam E. Namm, Executive Secretary of the Inter-American Drug Abuse Control Commission (CICAD). You can report issues (even anonymously) by going to the link: <http://www.CICAD.oas.org/Code> and filling out the form. Please use an email address where you'll be able to receive replies. Once a report has been received, GS/OAS will take all applicable steps pursuant to Executive Order No. 15-02 to ensure the issue is addressed in the most confidential and expedient matter possible.

In the event of incompliance with these rules, kindly note that SMS reserves the right to remove any participant from current or future SMS activities.

Thank you for your understanding and for your anticipated cooperation.



OAS | CICAD



INTER-AMERICAN DRUG ABUSE  
CONTROL COMMISSION

**CICAD**

**Annex II**

**REGISTRATION FORM<sup>1</sup> / FORMULARIO DE REGISTRO**

<b>Country / País:</b>	
<b>Organization / Organización:</b>	<b>Occupation / Ocupación:</b>
<b>First Name / Nombre:</b>	<b>Last Name / Apellido:</b>
<b>E-Mail:</b>	<b>Phone /Teléfono:</b>
<b>Passport Number / Número de Pasaporte:</b>	

<sup>1</sup> Please submit this form to Ms. Mariana Dambolena by **Friday August 9, 2019** ([mdambolena@oas.org](mailto:mdambolena@oas.org) and [ssln@minseg.gob.ar](mailto:ssln@minseg.gob.ar)- Tel. 202-370-9895) // Por favor, enviar este formulario a Mariana Dambolena antes del **viernes 9 de agosto de 2019** ([mdambolena@oas.org](mailto:mdambolena@oas.org) y [ssln@minseg.gob.ar](mailto:ssln@minseg.gob.ar) - Tel. 202-370-9895).